



Corporation of the Municipality of Calvin

Regular Meeting of Council

Agenda

March 14, 2023 – 7:00 PM

Council Chambers

1. **Call To Order**
2. **Approval of the Agenda**
3. **Declarations of Disqualifying Interest**
4. **Approval of Previous Meeting Minutes Dated March 2, 2023**
5. **Council Direction from the Previous Meeting Minutes**
 - i. Water Testing- Staff Certification
 - ii. Hiring Committee results
6. **Delegations**

None this meeting
7. **Legislative Matters**
 - i. **Consent Agenda**
 - ii. **By-laws**
 - Ending the State of Emergency
 - Repeal by-law 2020-018 POLICY FOR THE COVID 19 MUNICIPAL OPERATIONS AND SERVICES RE-OPENING PLAN
8. **Administrative Matters**
 - I. Fire Department Report
 - II. Public Works Department Report
 - III. Treasurer Report
 - IV. External Committee Reports
 - V. Corporation of Tp. Of Moonbeam Resolution Re: End of the Moratorium on Most Pupil Accommodation Reviews
 - VI. Blue Sky Net Municipal GIS road counter refurbishment Initiative
 - VII. Insurance Policy Renewal
 - VIII. Municipality of Chatham Kent Resolution Re: Reducing Municipal Insurance Costs
 - IX. Correspondence Mattawa Hospital, Return of Service Agreement
 - X. Intelivote Systems Inc Confirmation of the Destruction of Ballot Information, 2022 Municipal Elections
 - XI. 2023 FONOM Conference
9. **Confirmatory By-law**
10. **Adjournment.**

8. Administrative
Matters



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R. # 2
Mattawa, ON
P0H 1V0

Telephone 705.744.2700 Fax 705.744.0309 E-Mail: clerk@calvintownship.ca

MUNICIPALITY OF CALVIN STAFF REPORT

Date: March 13, 2023

From: Leanne Crozier, Treasurer

Purpose: Treasurer Update

In discussion with Donna and further to the March update provided earlier this month, following is a more detail inventory of tasks since mid-November 2022.

Tasks I did not expect

- Year-end fiscal close of general ledger in Vadim for 2021;
- Discovering there was no auditor for the 2022 fiscal year;
- No school board payments made during the year;
- January to June HST not submitted;
- Re-doing bank reconciliations for year;
- No-one in office with access to bank account online;
- Addressing ratepayer concerns from tax billing sent out September;
- No-one in the office with familiarity of general ledger transactions (items posted incorrectly and inconsistently);
- OCIF reporting for 2022;
- CFBB reporting for 2022;
- Supplemental/Omitted and Minutes of Settlement received not processed;
- Setting up Quick Books; and
- Training the Corporate Services Co-ordinator.

As of January 1, 2022:

- I took over the accounts payable and payroll function;
- Reconciled payroll and prepared 45+ T4's;
- Continue working daily with the office to address issues as they arise and process interim billing;
- Held virtual meetings to gain access and provide missed updates to benefit and pension plan providers,
- getting access to reporting portals as required and the challenges of finding things completed by others can be time consuming – virtual records are scattered;
- This week I will have bank reconciliations complete;
- Start submitting items to BDO this week – goal is to have all working papers complete by early April;
- Start preparing a 2023 budget; and
- Reporting to Council as requested.

Please note, I may have missed some tasks.

Thank you.



Corporation of the Municipality of Calvin

8v.

Insurance Policy Renewal Resolution Number: _____

Moved by:

Seconded by:

Be it therefore resolved that the Municipality of Calvin accept the 2023-24 Municipal Insurance Policy Renewal package submitted by MIS Municipal Insurance Services/Knox Hutchison Insurance, and that the Treasurer be instructed to pay the invoice of \$39,335 due.

| Member of Council | In Favour | Opposed | Not Applicable as Not in Attendance |
|--------------------|--------------------------|--------------------------|-------------------------------------|
| Councillor Moreton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Grant | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Latimer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mayor Gould | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Result: _____

80

Sandra Carmichael

From: Timothy Hutchison <THutchison@mcdougallinsurance.com>
Sent: Thursday, February 23, 2023 11:38 AM
To: Jacob Grove
Cc: Cheryl Hughes
Subject: 2023-2024 Municipal Insurance Renewal
Attachments: 23-24 PUPK - Proposal Rev.pdf

Good morning,

Please find attached the 2023 – 2024 municipal insurance renewal for The Municipality of Calvin. We are still experiencing some of the effects of the hard insurance market which has stretched beyond the typical 12 month term. Insurers are working to align premiums with the actual cost of insurance while also dealing with the rising cost of claims. Nevertheless, we continue to work with our insurance partners and push for more competitive rate increases.

This renewal is up 6% from the expiring term and we have highlighted a few points below:

Municipal General Liability Including EIL:

- 10% increase due to market conditions
- \$10,000 Deductible
- PFAS Exclusion
- Attached Communicable Disease Endorsement to apply with \$1m write-back, \$25,000 SIR
- Absolute Communicable Disease Exclusion per the attached verbiage
- Excluding Cyber – wording as provided/ per Binder
- Coverage on ASTs is subject to tanks being under 25 years and double skin or secondary containment
- Coverage on USTs is subject to tanks being under 20 years of age. Info must be reviewed and approved by insurer prior to coverage confirmation.
- Coverage on landfills is subject to active monitoring

Umbrella:

- 15% added to layers 1
- Terms as per primary above
- Excluding coverage sub-limited within the Primary
- Excluding Communicable disease absolutely

Automobile

- 3% rate increase

Property

- The premium is up due to account for the 8% inflationary limit increase as well as rate increase.
- Properties with special exposures are separated from the blanket market.
- Under Combined Physical Damage & Machinery Breakdown, the Blanket POED Limit is **\$5,618,461**. This presentation is based on the Property schedule provided by your office. Should you make any changes from the date of the renewal quotation to the effective date of the renewal policy, the renewal terms may change. A copy of the 'revised' Property Schedule will have to be provided to this office by the renewal effective date.

Council Accident, Out of Province Medical, Volunteer Fire Fighters and Volunteers' Accident

- No Change.
- # of Council Members remain as 6

Low Risk Event

- 5% increase due to inflation

Please review the attached proposal and let me know if you have any questions. If you could confirm via email that you are OK to move forward with the renewal, it would be greatly appreciated.

Thank you,

Tim

Timothy R. Hutchison MBA, CAIB
Partner, President
MIS Municipal Insurance Services / Knox Hutchison Insurance
A Division of McDougall Insurance Brokers Limited

288 Second Ave. W
North Bay, ON, P1B 3K9
Phone: 705-476-3537 ex. 376
Toll Free: 1-877-742-7907, ex. 376
Fax: 705-474-5684
thutchison@mcdougallinsurance.com
www.knoxhutchison.com
www.mcdougallinsurance.com

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Corporation of the Municipality of Calvin

8vi. Municipality of Chatham-Kent Resolution Re: Reducing Municipal Insurance Costs Resolution: 2023-050

Motion by:

Seconded by:

WHEAREAS The Corporation for the Corporation of the Municipality of Calvin's insurance costs for the current year have increased by 6%;

AND WHEREAS insurance costs for many municipalities across the province have experienced similar and greater increases;

Now therefore be it resolved the Corporation of the Municipality of Calvin send a letter to the Municipality of Chatham-Kent indicating their support of their efforts to engage with other municipalities, the Association of the Municipalities of Ontario, and any other relevant municipal associations, to determine what tools may be available to reduce insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities.]

| Member of Council | In Favour | Opposed | Not Applicable as Not in Attendance |
|--------------------|--------------------------|--------------------------|-------------------------------------|
| Councillor Moreton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Grant | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Latimer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mayor Gould | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Result: _____

8VI

Sandra Carmichael

From: Maggie Downey <MAGGIED@chatham-kent.ca>
Sent: Wednesday, March 8, 2023 11:34 AM
Cc: policy@amo.on.ca
Subject: Resolution - Reducing Municipal Insurance Costs
Attachments: 2023 Reducing Municipal Insurance Costs.pdf

To All Ontario Municipalities

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the attached resolution regarding reducing municipal insurance costs .

Sincerely,

Maggie Downey

Administrative Assistant | Corporate Services
Municipal Governance
Municipality of Chatham-Kent

P 519-360-1998 x 3014

E maggied@chatham-kent.ca

www.chatham-kent.ca



Chatham-Kent

Cultivating Growth, Shore to Shore



This communication may be confidential and subject to the Municipal Freedom of Information and Protection of Privacy Act (Ontario). Unauthorized use is strictly prohibited. If you are not the intended recipient, please delete this email immediately.

March 6, 2023

To All Ontario Municipalities

Resolution re Reducing Municipal Insurance Costs

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

“Whereas Chatham-Kent has faced multiple double digit increases to insurance premiums over the past years;

And Whereas the costs on insurance are having a significant impact on municipal budgets in Chatham-Kent and around the Province;

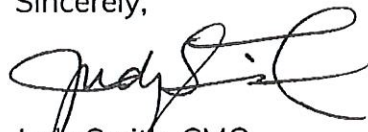
Now Therefore, Council direct administration to engage with other municipalities, the Association of Municipalities of Ontario, and any other relevant municipal associations, to determine what tools may be available to reduce insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities.

And administration report back to Council regarding the result of this engagement and any recommended Council resolutions to support improvements to municipal insurance in Ontario.

Further that administration be directed to forward this motion to all other municipalities in Ontario seeking support and collaboration on this issue.”

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance/Clerk

C AMO

8v11

Sandra Carmichael

From: Brigitte Gravel <bgravel@moonbeam.ca>
Sent: Friday, March 3, 2023 11:43 AM
Subject: Municipality of Moonbeam - Resolution 042-2023
Attachments: 042-2023_Résolution_Moratorium End date.pdf

Good morning,
Please find attached a resolution from the Council of The Municipality of Moonbeam with regards to the Moratorium on most pupil accommodation.

Kind Regards,



Brigitte Gravel

Brigitte Gravel, Interim CAO/Clerk Treasurer

Municipalité de Moonbeam Municipality
C.P. 330 / PO Box 330
Moonbeam, Ontario P0L 1V0
Tel : (705) 367 2244
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bgravel@moonbeam.ca
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The Corporation of the Township of Moonbeam
53 St. Aubin Avenue, PO Box 330
Moonbeam, ON P0L 1V0
TEL (705)-367-2244 FAX (705)-367-2610
administration@moonbeam.ca

THE CORPORATION OF THE TOWNSHIP OF MOONBEAM RESOLUTION

NUMBER: 042-2023
DATE: March 2, 2023
PROPOSED BY: Jessica Gibson Demers
SECONDED BY: Nadine Morin

WHEREAS an announcement in the media was made that the English Public School Boards Association, the largest school association in the province, is asking for the end of the moratorium on most pupil accommodation reviews;

AND WHEREAS this announcement potentially threatens the future closure of schools in many single school municipalities;

AND WHEREAS access to education and the presence of a school in a community is an essential service and has a direct link to the quality of life in a community;

AND WHEREAS schools play a key role in improving services and quality of life in a community and are viewed as activity centres where children have access to education, health services, recreation and culture;

AND WHEREAS schools are an important factor in the retention and attraction of residents in a community and is essential in order to resolve labour shortages and allow economic development and growth in small rural municipalities;

AND WHEREAS demographics in many areas are currently shifting and changing quickly as we work on meeting needs of many Ontario residents during a housing crisis;

NOW THEREFORE BE IT RESOLVED that Council is requesting provincial government through the Minister of Education to extend the moratorium on most pupil accommodation reviews in order to allow municipalities, townships, neighborhoods or subdivisions the opportunity to prosper, develop and grow without being hindered by school closure because of current low enrollments that could quickly change.

FURTHER BE IT RESOLVED that this resolution be forwarded to Premier Doug Ford, MPP Guy Bourguoin and all Ontario municipalities.

Carried Defeated Differed

Éric Côté

President Officer

Registered vote requested by:

| Name | Yes | No |
|------------------------|------------|-----------|
| Côté, Éric | | |
| Della-Pieta, Jacques | | |
| Gibson Demers, Jessica | | |
| Le Saux Néron, Hélène | | |
| Morin, Nadine | | |

Certified by: *Beatrice Corneil*
 Clerk

8
M11

Physician Recruitment Committee -Budget Planning 2022-2028

Prepared: 28-Feb-23

| | 2022/23 | 2023/24 | 2024/25 | 2025/26 | 2026/27 | 2027/28 |
|---|--------------------|--------------------|--------------------|--------------------|---------------------------------|---------------------|
| Fund Contributions | | | | | | |
| Revenue from Townships/Municipalities | \$31,700 | \$31,700 | \$31,700 | \$31,700 | \$31,700 | \$31,700 |
| Revenue from Hospital | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| Total Revenue | \$43,699.56 | \$43,699.56 | \$43,699.56 | \$43,699.56 | \$43,699.56 | \$43,699.56 |
| Expenses | | | | | | |
| Physician Site Visits/Resident Get-Away Weekend | \$0.00 | \$0.00 | \$1,500.00 | \$1,750.00 | \$0.00 | \$0.00 |
| Academic Days at Universities/Other Recruitment Fairs | \$0.00 | \$0.00 | \$1,000.00 | \$2,000.00 | \$0.00 | \$0.00 |
| Giveaways | \$0.00 | \$0.00 | \$750.00 | \$750.00 | \$0.00 | \$0.00 |
| Advertising/Invitations/Marketing Expenses | \$500.00 | \$500.00 | \$500.00 | \$500.00 | \$0.00 | \$0.00 |
| Physician Retention Office Space (2 months first 3 years) | \$0.00 | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 |
| Physician Incentives (travel, accomodation, etc) | \$5,000.00 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Recruiter Costs | \$6,249.45 | \$6,588.33 | \$6,720.10 | \$6,854.50 | \$5,243.69 | \$2,621.85 |
| Expenses before Incentives | \$11,749.45 | \$12,088.33 | \$10,470.10 | \$20,854.50 | \$14,243.69 | \$9,000.00 |
| Signing Incentives | | | | | | |
| Physician Incentives#1 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | | |
| Physician Incentives#2 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | | |
| Physician Incentives#3 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | | |
| Physician Incentives#4 | | | | | \$20,000 | \$20,000 |
| Total Incentives | \$75,000 | \$75,000 | \$75,000 | \$75,000 | \$20,000 | \$20,000 |
| Total Expenses | \$86,749 | \$87,088 | \$85,470 | \$95,855 | \$34,244 | \$29,000 |
| Net Surplus / (Deficit) | -\$43,050 | -\$43,389 | -\$41,771 | -\$52,155 | \$9,456 | \$14,700 |
| Opening Fund Balance | \$144,114 | \$101,064 | \$57,676 | \$15,905 | -\$36,250 | -\$26,794 |
| Cumulative Fund Balance | \$101,064 | \$57,676 | \$15,905 | -\$36,250 | -\$26,794 | -\$12,094 |
| | | | | | Outstanding Papineau & Bonfield | \$9,709.35 |
| | | | | | Total Surplus/(Deficit) | -\$21,803.76 |

Municipal Breakdown as follows:

| | |
|-------------------|---------------------|
| Mattawa Township | \$ 13,769.54 |
| CalvinTownship | \$ 2,500.00 |
| MattawanTownship | \$ 2,011.32 |
| PapineauTownship | \$ 12,218.70 |
| Bonfield Township | \$ 1,200.00 |
| | <u>\$ 31,699.56</u> |

Sandra Carmichael

From: Belanger, Tanya <TBelanger@mattawahospital.ca>
Sent: Tuesday, February 28, 2023 8:32 PM
To: Sandra Carmichael
Subject: RE: Great News - Taylor Wilkins

Good Evening Sandra,

Thank you kindly for this information. We are so grateful for your continued support with this initiative.

We appreciate your collaboration.

With kindest regards,

Tanya Bélanger, NP-PHC (She/Her)

President & CEO
Présidente et Directrice Générale

HÔPITAL DE Mattawa HOSPITAL
MAISON DES AINÉS ALGONQUIN NURSING
HOME

From: Sandra Carmichael <administration@calvintownship.ca>
Sent: February 28, 2023 2:53 PM
To: Belanger, Tanya <TBelanger@mattawahospital.ca>
Subject: RE: Great News - Taylor Wilkins

CAUTION: This email originated from a sender outside of the organization. Do not reply, click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,
Our Township passed this By-Law on January 27th...

2023-013B – PHYSICIAN RECRUITMENT COMMITTEE Moved by Deputy Mayor Moreton, seconded by Councillor Latimer
Therefore, be it resolved that the Corporation of the Municipality of Calvin will continue to support the Physicians Recruitment committee of Mattawa Hospital Nursing Home as it has for the past six years by paying the annual financial cost of \$2500.

Based on your spreadsheet, and this by-law, I believe our township supports this. Let me know if you need more information.

Thank you
Sandra Carmichael
Corporate Services Co-ordinator
Municipality of Calvin
1355 Peddlers Dr. RR#2

Mattawa, ON P0H 1V0
Phone: 705-744-2700
Fax: 705-744-0309

From: Cote, Lyse [mailto:lcote@mattawahospital.ca] **On Behalf Of** Belanger, Tanya

Sent: Tuesday, February 28, 2023 2:20 PM

To: Belanger, Tanya <TBelanger@mattawahospital.ca>; Dr. Bryan Williams <drbwmd1964@gmail.com>; Janet McNabb (<cottagegertie@gmail.com> <cottagegertie@gmail.com>; Melanie Chenier (<m.chenier@papineaucameron.ca> <m.chenier@papineaucameron.ca>; Michaud, Kayla (MGH) <kamichaud@mattawahospital.ca>; Morrison, Amy <amorrison@mattawahospital.ca>; Sandra Carmichael <administration@calvintownship.ca>; Murphy, Peter <murphp@sympatico.ca>; Narry Paquette (<npaquette@bonfieldtownship.com> <npaquette@bonfieldtownship.com>; Raymond Belanger - Town of Mattawa (<mayor.belanger@mattawa.ca> <mayor.belanger@mattawa.ca>; Thompson, Christine <chrthompson@mattawahospital.ca>

Cc: Julie Kivinen (<julie.kivinen@ontariohealth.ca> <julie.kivinen@ontariohealth.ca>; Cote, Lyse <lcote@mattawahospital.ca>

Subject: Great News - Taylor Wilkins

Good Afternoon All,

As discussed at our last Recruitment Committee Meeting, Dr Williams and I had our meeting with Taylor Wilkins. This was an extremely productive meeting and she is ready to sign a return of service agreement with our Hospital. I cannot express how encouraging this was to hear! In three years we would have a group of 3 young physicians relocating to our community, this is really an answer to our prayers.

Prior to asking Taylor to sign the Return of Service Agreement, we would need to confirm every member's commitment to the financial contributions which were presented at our last meeting. I have attached an updated Recruitment Fund Budget to reference. We would also like to ensure that you support moving forward with the third Return of Service Agreement.

Please respond to this email with your feedback in the next 48 hours.

With kindest regards,

Tanya Bélanger, NP-PHC (She/Her)

President & CEO

Présidente et Directrice Générale

**HÔPITAL DE Mattawa HOSPITAL
MAISON DES AINÉS ALGONQUIN NURSING HOME**

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E-mail: tbelanger@mattawahospital.ca
<https://www.mattawahealth.ca>

81X

Sandra Carmichael

From: Jerry Poliszczuk <jerry.poliszczuk@blueskynet.ca>
Sent: Friday, March 3, 2023 2:33 PM
To: Sandra Carmichael
Subject: Re: Reminder: Blue Sky GIS Municipal Partnership Road Counter Program

Good afternoon Sandra,

Apologies for not responding more quickly to you on this - we certainly understand and hopefully we will have a clearer picture by the end of March after this upcoming council meeting!

Thank you and have a great day and weekend,

Jerry

On 2023-02-28 1:04 p.m., Sandra Carmichael wrote:

Thank you for checking in. My sincere apologies. I wasn't able to get it on this week's agenda. I will try to get it onto the next meeting's agenda which is March 14th, 2023. Again, I'm sorry. We are in the middle of hiring a Clerk and an Integrity Commissioner. That is taking most of our Council's attention. Please forgive our delayed response.

Thank you

Sandra Carmichael
Corporate Services Co-ordinator
Municipality of Calvin
1355 Peddlers Dr. RR#2
Mattawa, ON P0H 1V0
Phone: 705-744-2700
Fax: 705-744-0309

From: Jerry Poliszczuk [<mailto:jerry.poliszczuk@blueskynet.ca>]
Sent: Tuesday, February 28, 2023 12:57 PM
To: Sandra Carmichael <administration@calvintownship.ca>
Subject: Re: Reminder: Blue Sky GIS Municipal Partnership Road Counter Program

Good afternoon Sandra,

I hope you are doing well today, I am following up today to check on how the meeting had went and whether you had received any further information regarding the municipality's interest with the road counter program. I look forward to your insight!

Have a great day,

Jerry Poliszczuk

On 2023-02-01 4:07 p.m., Jerry Poliszczuk wrote:

Hi there Sandra,

Thank you for the quick reply and all is well here. We will be able to accommodate for the council meeting - if you would like any additional information that would be needed for the meeting, please let me know and I will do my best to assist.

Kind regards and have a wonderful evening,

Jerry

On 2023-02-01 3:59 p.m., Sandra Carmichael wrote:

Good afternoon,
My apologies for the delay. I was unaware of this information until today. This will need to be passed by Council. Our next Council Meeting is February 14th, 2023. Can you extend the deadline so they can decide on the matter?

Thank you
Sandra Carmichael
Corporate Services Co-ordinator
Municipality of Calvin
1355 Peddlers Dr. RR#2
Mattawa, ON P0H 1V0
Phone: 705-744-2700
Fax: 705-744-0309

From: Jerry Poliszczuk [<mailto:jerry.poliszczuk@blueskynet.ca>]
Sent: Wednesday, February 1, 2023 3:55 PM
Subject: Reminder: Blue Sky GIS Municipal Partnership Road Counter Program

Good afternoon all,

I am writing to you in follow-up from our January 19th, 2023 correspondence regarding interest in your municipality participating with the assistance of the upgrade and maintenance of the road traffic counter system as part of the GIS Municipal Partners group. Our goal with this initiative is to have fully-maintained and up-do-date traffic recording systems available to your municipality and the municipalities within the GIS Municipal Partners group. Due to budget and timing, we have set the final date for responses for February 8th, 2023. Please refer to the below text for the original email content and full-details.

Good afternoon to our Blue Sky GIS Municipal Partners,

I am reaching out today as your municipality has been involved in the GIS Municipal Partners program and we are seeking your input regarding one of the programs the group has access to. The spirit of the GIS Municipal Partnership has been to assist and empower partner communities by using combined resources to access GIS technologies and initiatives that will help each community within the group. One of these programs includes the road traffic counter system which our partners have access to.

Pursuant to ensuring that the road traffic counter system remains a valued service that municipalities in the group can continue to enjoy, Blue Sky Net is reviewing the program so that the technologies you have access to remains relevant, high-quality, and delivers excellence to your municipality. Our team is currently engaged in a review of the road traffic counter system and are recommending the upgrading and maintenance of the existing road traffic counter units so that your municipality can continue to have access to road traffic counter technologies that help in your assessments and informed decision making.

Blue Sky Net is currently reviewing the following upgrades and changes:

- 1. Purchase of new software that will work with modern computer operating systems and provide new reporting capabilities for road assessments*
- 2. Purchase of a dedicated laptop that municipalities will have access to when loaning out road counters and they are ready to transfer data and generate reports.*
- 3. Maintenance of all 8 road tracker units*

The estimated cost of implementing these recommendations is approximately \$3,915.00 and would provide longevity to this ongoing road traffic counter program. We wonder if each of our Municipal GIS Partners would be able to make a contribution of \$200 towards this upgrade that will ensure communities in the Blue Sky Region can continue to rely on the road counter technologies.

If you have any questions about the items identified within the upgrade and maintenance of the road

*traffic counter system, please feel free to contact me
and I will be happy to clarify.*

Kind regards,

Jerry Poliszczuk.

Thank you and we look forward to your feedback,

Jerry Poliszczuk

--

Jerry Poliszczuk

ICT Community Outreach Coordinator
Blue Sky Net



705-476-0874 ext: 213

jerry.poliszczuk@blueskynet.ca

www.blueskynet.ca

101 Worthington St. E, Suite 337, North Bay, ON P1B 1G5

--

Jerry Poliszczuk

ICT Community Outreach Coordinator
Blue Sky Net



705-476-0874 ext: 213

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101 Worthington St. E, Suite 337, North Bay, ON P1B 1G5

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Jerry Poliszczuk

ICT Community Outreach Coordinator
Blue Sky Net



705-476-0874 ext: 213

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101 Worthington St. E, Suite 337, North Bay, ON P1B 1G5

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Jerry Poliszczuk

ICT Community Outreach Coordinator
Blue Sky Net



705-476-0874 ext: 213

jerry.poliszczuk@blueskynet.ca

www.blueskynet.ca

101 Worthington St. E, Suite 337, North Bay, ON P1B 1G5

WITNESS STATEMENTS AS TO DESTRUCTION OF BALLOT INFORMATION

Municipal Elections Act, 1996, 2009 (s.88.1)

INTELIVOTE SYSTEMS INC., Dartmouth, Nova Scotia, service providers for the electronic internet and telephone voting options for the **Municipality of Calvin** for the 2022 Municipal and School Board Elections, make this declaration confirming destruction of ballot information:

FIRST WITNESS

I, Dean Smith state that I was present upon March 9, 2023 and did witness
(Name of Witness) (Date)

Brian Young of Intelivote Systems Inc. destroy all ballot information and associated data used in the Municipal and School Board Elections, held on October 24, 2022 for the election of persons to the offices associated with your Election.



(Signature of Witness)

SECOND WITNESS

I, Lindsay Boutilier state that I was present upon March 9, 2023 and did witness
(Name of Witness) (Date)

Brian Young of Intelivote Systems Inc. destroy all ballot information and associated data used in the Municipal and School Board Elections, held on October 24, 2022 for the election of persons to the offices associated with your Election.



(Signature of Witness)

CATEGORY OF DOCUMENTS AND OTHER MATERIALS DESTROYED:

Electronic ballots and election information stored on digital media in a computerized environment.

The Municipal Clerk shall retain the ballots, ballot information and all other documents and materials related to an election for 120 days after declaring the results of the election under Section 55 and, unless there is a court order that they be retained or recount has been commenced and not finally disposed of, shall then destroy the ballots and ballot information in the presence of two witnesses (s.88). At the time of destroying the ballots pursuant to Section 88, other documents and other materials related to the Election (with the exception of documents filed under Section 78) may also be destroyed.



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2023 FONOM Conference

Connecting the North

Hosted by the Town of Parry Sound

May 8, 9 and 10, 2023 at the Charles W. Stockey Centre for the Performing Arts,

2 Bay St, Parry Sound, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)



Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

| | | |
|--|---|----------------------------------|
| | | |
| Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit. | By April 7 <input type="checkbox"/> After April 7 <input type="checkbox"/> | \$400 \$440 |
| One Day – Monday, May 8 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit. | By April 7 <input type="checkbox"/> After April 7 <input type="checkbox"/> | \$180 \$210 |
| One Day – Tuesday, May 9 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below. | By April 7 <input type="checkbox"/> After April 7 <input type="checkbox"/> | \$190 \$220 |
| One Day – Wednesday, May 10 Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions. | By April 7 <input type="checkbox"/> After April 7 <input type="checkbox"/> | \$180 \$210 |
| Extra Banquet Ticket Any banquet attendee can note special dietary requirements below: | <input type="checkbox"/> | \$145 |
| (Payable to the Town of Parry Sound) | Total | \$ |
| | HST - 13% | \$ |
| | Final Total | \$ |

Send payment and completed form
 to: **Town of Parry Sound**
 52 Seguin St,
 Parry Sound, On
 P2A 1B4

Inquiries:
 Navi Bhagla
 Administrative Assistant - Economic Development
 Tel: (705) 746-2101 ext (261)
 Email: nbhagla@parrysound.ca

Please register by April 7th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.
Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th. No refunds will be made after April 7th, 2023, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.